

Section 1 - Patient Data – this section must be completed.

Patients's Name:	State Accident Occurred In: _____	Was a police report issued? If so, please provide a copy for the front desk. <input type="radio"/> Yes <input type="radio"/> No
Date of Birth:	Date of Accident:	
SS#:	Date of 1st. visit:	

Section 2 – Your insurance information- this section must be completed. If you have not opened your medpay account, please do so and inform us as to its limits.

Policy Holder:	DOB:	
Insurance Company:		
Policy #:	Claim #:	
Address:		
City:	State:	Zip:
Adjuster:	Phone:	Fax
Email:		
Accident Reported? <input type="radio"/> Yes <input type="radio"/> No	Claim Opened? <input type="radio"/> Yes <input type="radio"/> No	Medpay Opened? <input type="radio"/> Yes <input type="radio"/> No
Medpay Limits: _____		

Section 3 – Adverse/Liable Party – complete this section if someone other than you is responsible for your accident/injury.

Policy Holder:	DOB:	
Insurance Company:		
Policy #:	Claim #	
Address:		
City:	State:	Zip:
Adjuster:	Phone:	Fax
Email:		
Accident Reported? <input type="radio"/> Yes <input type="radio"/> No	Claim Opened? <input type="radio"/> Yes <input type="radio"/> No	

Section 4 - Attorney

Attorney Name:		
Address:		
City:	State:	Zip:
Phone:	Fax:	Email:
Email:		
Accident Reported? <input type="radio"/> Yes <input type="radio"/> No		

Office Use

Date:	Spoke With:	
Reference #		
____ Approved	____ Denied	Approval Details/Limitations: (Allowed Conditions, DX, Injury, Visit#):

Bill to: Verify Contact Information Above is complete

Notes sent by fax: <input type="checkbox"/> Yes <input type="checkbox"/> No	Fax #
Lien Sent for third party and Attorney claims:	
Sent to:	Date & Initials:
Staff Member: _____	

